

**IN THE UNITED STATES DISTRICT COURT  
FOR THE EASTERN DISTRICT OF PENNSYLVANIA**

**GLORIA JACKSON**  
**Plaintiff**

**v.**

**DREAM HOME REMODELING, INC., ET AL**  
**Defendants**

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**CIVIL ACTION  
NO. 02-4027**

**SCHEDULING ORDER**

**AND NOW**, this 21<sup>st</sup> day of April, 2003, following Conference with counsel for the parties, the Court hereby enters the following scheduling order to govern all further proceedings in this case:

1. All discovery, including expert discovery, shall be completed on or before July 15, 2003.
2. The case shall be referred to Magistrate Judge Carol Sandra Moore Wells for a settlement conference. Counsel for the parties are directed to report to Judge Wells's chambers (Room 3016) on June 16, 2003 at 2:00 p.m. The parties and/or persons with full authority to settle must accompany counsel unless excused in advance by Judge Wells.
3. All motions for summary judgment and partial summary judgment shall be filed on or before August 15, 2003. Responses to any motions for summary judgment shall be filed within the time permitted under Local Rule of Civil Procedure 7.1(c).
4. A final pretrial conference will be held on October 23, 2003 at 3:00 p.m. At least one of the attorneys for each party shall have the authority to enter into stipulations and to make admissions regarding all matters.

Final pretrial memoranda shall be filed pursuant to Local Rule of Civil Procedure

16.1(c) and shall contain all items listed in that rule, including the following: a jurisdictional statement; statement (or, in Defendant's memorandum, counterstatement) of the facts of the case; damages computation, or description of other relief sought; list of intended witnesses, designated separately for liability and damages; schedule of exhibits to be offered at trial; estimate of required trial time; and special comments regarding legal issues, stipulations, amendments of pleadings, or other appropriate matters. Plaintiff shall file its pretrial memorandum October 3, 2003. Defendant shall file its pretrial memorandum by October 17, 2003.

In addition to the above, if applicable, each party is required to submit the following in conjunction with the pretrial memoranda: proposed voir dire questions, proposed jury instructions (one point per page), proposed jury interrogatories, a trial memorandum on the legal issues involved in the case, and any motions in limine. The failure to submit proposed jury instructions may result in the forfeiture of your right to object to omissions in jury charge. If possible, counsel should provide the Court with copies of the proposed jury instructions and jury interrogatories on 3.5" IBM compatible computer diskettes, in a format readable by WordPerfect 9. If this is a non-jury trial, each party is required to submit proposed findings of fact and conclusions of law on the date on which its pretrial memorandum is due.

In preparation for the final pretrial conference, counsel are expected to communicate with each other on the following matters in an effort to reach agreement or, if agreement is not possible, to submit, the precise points in dispute, in writing, in a joint statement on the following: (a) agreed upon and disputed facts; (b) objections to any proposed witnesses; (c) objections to any proposed exhibits (including objections to genuineness and authenticity); (d) objections to any depositions to be read at trial; (e) disputed legal issues; (f) amendments to

pleadings; (g) stipulated to and disputed points for charge; (h) verdict sheet and special interrogatories; and (i) number of days required for trial.

5. Trial is scheduled for trial pool on November 18, 2003 at 10:00 a.m. Counsel shall report to the Fourth Floor of the United States Courthouse for courtroom assignment.

**BY THE COURT:**

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**CYNTHIA M. RUFÉ, J.**